

Adjudicating Terrorism Cases

Faculty Development II

National Judicial Academy - CEELI Institute - Federal Judicial Center

JUDICIAL ACADEMY JHARKHAND

RANCHI, INDIA

JANUARY 28-29, 2023

During this program, we will continue working on the curriculum for the Working Group's two-day workshop and focus on teaching skills. Each participant will:

- *Finalize their session outline, including title and agenda description*
- *Make a short interactive presentation*
- *Create two PowerPoint slides*
- *Facilitate a group discussion*
- *Facilitate a learning activity*
- *Identify program materials to collect and/or develop, including background reading*

Please note, the next (final) faculty development workshop will be held the week of **March 25-26, 2023**.

Saturday, January 28, 2023

9:30 a.m.

Opening Remarks, Program Overview and (re) Introductions

Hon. Sri S. Shashi, Director, Judicial Academy Jharkhand
Maria Ladrón de Guevara, Program Officer, CEELI Institute
Hon. Jonathan Hawley, Magistrate Judge, U.S. Court for the Central District of Illinois
Claire Smearman, Senior Judicial Education Attorney, Federal Judicial Center

10:00 a.m.

Activity: Curriculum Design – Proposed Program Sessions I

Each participant will be given 5 minutes to present their opening statement and an overview of their session, explaining their decisions regarding learning objectives, content, learning activities and sequencing. There will be a 10-minute group discussion to offer feedback to each participant.

Judge Hawley
Claire Smearman

11:30 a.m.

Break

11:45 a.m.

Activity: Curriculum Design – Proposed Program Sessions II

(Continued from 10:00 a.m.) Each participant will be given 5 minutes to present their opening statement and an overview of their session, explaining their decisions regarding learning objectives, content, learning activities and sequencing. There will be a 10-minute group discussion to offer feedback to each participant.

*Judge Hawley
Claire Smearman*

12:15 p.m.

Content Review: Southeast Asia Regional Toolkit – Effective Adjudication of Terrorism Cases

This toolkit is a practical guide for judges and judicial academies working to improve the effectiveness and fairness of terrorism-related court proceedings. It integrates international standards – including The Hague Memorandum on good practices – and includes guidance on a range of procedural and substantive issues. During this session, we will walk through the Toolkit and discuss issues relevant to workshop sessions.

Judge Hawley

1:15 p.m.

Lunch

2:15 p.m.

Presentation Skills I: Elements of an Effective Presentation

In this session, we will discuss how to use learning objectives to guide a presentation, how to “chunk” information, strategies for making a presentation interactive, and best practices for using demonstrative aides.

Claire Smearman

2:45 p.m.

Presentation Skills II: How to Approach a Slide Deck

PowerPoint presentations help instructors attract and maintain participant engagement through brevity, media, and aesthetics. Effective demonstrative aides, such as visuals (e.g., graphics, images, and video) and interactive elements (e.g., quizzes) should be incorporated strategically into a slide deck for a successful presentation. This session will provide a basic introduction to the logic behind PowerPoint construction and offer participants an opportunity to draft a basic slide master and (at least) two slides.

*Celine Calpo, Program Specialist, Federal Judicial Center
Maria Ladrón de Guevara*

3:30 p.m.

Break

3:45 p.m.

Presentations Skills III: Preparation and Team-Teaching

Working in 4 groups of 2, each team will collaborate and prepare an 8-minute presentation of any segment of one of the workshop topics. Each team should develop an outline guided by their topic's learning objectives, prepare 2-3 PowerPoint slides or use another visual aide, and incorporate a strategy for engaging students. Each team will deliver its presentation to the full group tomorrow morning and describe their experience working as a team.

Claire Smearman

4:15 p.m.

Facilitating Group Discussions

Classroom discussion is an important tool for engaging learners and reinforcing content. Facilitating discussion can be challenging. The facilitator must provide structure to the discussion, encourage participation, keep the session on topic without dominating the discussion, challenge learners to think critically, model listening skills and respect, manage challenging exchanges, and cover the session material. Tools used by facilitators include open-ended questions, follow-up questions, diffusing disruptive comments, and re-directing comments.

*Judge Hawley
Claire Smearman*

4:30 p.m.

Activity: Practice with Facilitation Skills I

4 volunteers will introduce a discussion topic to their colleagues and lead a 7-minute discussion. Those playing the role of **participant** will be given a note with instructions.

*Judge Hawley
Claire Smearman*

5:15 p.m.

Day Concludes

Sunday, January 29, 2023

9:30 a.m.

Activity: Practice with Presentation Skills and Team-Teaching

Each small group will deliver their 8-minute presentation. At the conclusion of the presentation, we will discuss and provide feedback as to organization, clarity, time allocation, and demeanor.

- Were the learning objectives clear?
- Were the learning objectives achieved?
- Did the presenters engage the audience? How?
- Was the visual aide used effectively?
- Was the presentation collaborative?

*Judge Hawley
Claire Smearman*

10:30 a.m.

Learning Activities

We will review the components of learning activities and discuss:

- Selecting the ‘right’ activity
- Drafting a hypothetical scenario
- Allocating time
- Writing clear instructions
- Providing feedback
- Integrating “quick” learning activities such as a poll or quiz

Judge Hawley
Claire Smearman

11:30 a.m.

Break

11:45 a.m.

Activity: Practice with Learning Activities – Continued

Each participant will have 10 minutes to present and facilitate the learning activity they included in their Session Planning Outline.

After each group member has had the opportunity to “pilot” their learning activity, we will reassemble as a large group to discuss strategies: what worked, what didn’t work, what changes are needed.

Judge Hawley
Claire Smearman

1:00 p.m.

Lunch

2:00 p.m.

Activity: Program Materials

Faculty will not be able to cover all “important” material in a workshop session. Some information can be transferred through written materials prepared specifically for the program or outside reading. Learning will be facilitated through careful preparation of session outlines and conservative selection of additional readings.

Working in 2 groups, participants will discuss and make a list of the materials needed for their sessions, including visual aids, PowerPoints, substantive outlines, and other readings.

Judge Hawley
Claire Smearman

2:45 p.m.

Time Management – Finalizing the Session Plan

Planning a workshop session requires making difficult choices about how to allocate time and select material. There is never enough time to cover everything, and an overabundance of substantive information will overload workshop participants.

Using learning objectives as a guide, the instructor must identify what substance to cover through a short presentation, what is best left for reading assignments, what to develop into a substantive outline to distribute, what content to introduce through learning activities, and what supplemental readings to prepare.

3:00 p.m.

Session Plan Modifications

Working individually and using the provided template, each participant will draft and further refine their session outline, including a breakdown of the time for each segment, learning activities, and supplemental materials.

Each participant will have 30 minutes to revise their workshop session plans based on feedback, teaching methods, and learning activities modeled through this workshop.

*Judge Hawley
Claire Smearman*

3:30 p.m.

Break

3:45 p.m.

Session Plan Feedback

The group will convene and share significant changes to their session plans.

*Judge Hawley
Claire Smearman*

5:00 p.m.

Wrap-Up and Adjourn

*Hon. Sri Shashi
Judge Hawley
María Ladrón de Guevara
Claire Smearman*