

NATIONAL CONVENTION FOR SENIOR HIGH COURT JUSTICES: STRENGTHENING FISCAL AND ADMINISTRATIVE PROTOCOLS IN HIGH COURTS [P-1336]

Date: 18 - 19 March 2023

Place: National Judicial Academy (NJA), Bhopal

TENTATIVE PROGRAMME SCHEDULE

DAY-1: 18.03.2023 SATURDAY	
<p>10:00 AM -11:30 AM</p> <p style="text-align: center;"><i>(11:15AM – 11:30AM)</i></p> <p style="text-align: center;"><i>Q&A/Discussion</i></p>	<p style="text-align: center;"><u>SESSION 1</u></p> <p style="text-align: center;">Administrative Functions of the High Court/ Chief Justice</p> <p><i>Proposed scope of discussion:</i></p> <ul style="list-style-type: none"> Effective Registry Management and Inspections: Role of Chief Justice in placement of efficient Judicial Officers Training of secretarial staff: Technical and Non-Technical Management of Full Court Meetings: Preparing the Agenda and Arriving at Consensus Horizontal and Vertical Relation Management: Supreme Court and other High Courts
Tea Break: 11:30 AM - 12:00 Noon	
<p>12:00 PM - 1:30 PM</p> <p style="text-align: center;"><i>(1:15PM – 1:30PM)</i></p> <p style="text-align: center;"><i>Q&A/Discussion</i></p>	<p style="text-align: center;"><u>SESSION 2</u></p> <p style="text-align: center;">Administrative Functions of the High Court/ Chief Justice</p> <p><i>Proposed scope of discussion:</i></p> <ul style="list-style-type: none"> Time Management: Balancing Judicial and Administrative functions Maintaining Docket of Reserved Judgments. ICT as an Enabler for Process re-engineering in the High Court. Collaboration with other Branches - Union and State Executive: Infrastructure, Budget, and Law & Order
Lunch Break: 1:30 PM - 02:30 PM	
<p>2:30 PM – 4:00 PM</p> <p style="text-align: center;"><i>(3:45 PM – 4:00PM)</i></p> <p style="text-align: center;"><i>Q&A/Discussion</i></p>	<p style="text-align: center;"><u>SESSION 3</u></p> <p style="text-align: center;">Administrative Functions of the High Court/ Chief Justice</p> <p><i>Proposed scope of discussion:</i></p> <ul style="list-style-type: none"> Chief Justice the <i>Master of Roster</i>: Judicial & Administrative Considerations in Preparation of Rosters Constitution of Committees Portfolio Judges and their Responsibilities Annual Confidential Report (ACR) Holding timely selections of judicial officers and their protocols.
Tea Break: 04:00 PM	
DAY-2: 19.03.2023 SUNDAY	

10:00 AM -11:30 AM	<u>SESSION 4</u>
(11:15AM – 11:30AM) Q&A/Discussion	Budget Preparation & Fiscal Management
	<i>Proposed scope of discussion:</i> <ul style="list-style-type: none"> • Centrally Sponsored Schemes (CSS): Origin, Practices, Challenges & Opportunities • Pre-budget Planning: Past Utilization, Current Requirements, Contingency; and Sector-wise Estimates • Co-opting/Consulting Experts for Fiscal Planning and Budget Preparation • Effective Budgeting: Synergy between Judiciary and Fiscal Authorities
Tea Break: 11:30 AM - 12:00 Noon	
12:00 PM - 1:30 PM	<u>SESSION 5</u>
(1:15PM – 1:30PM) Q&A/Discussion	Budget Preparation & Fiscal Management
	<i>Proposed scope of discussion:</i> <ul style="list-style-type: none"> • Designing Action Plan for Utilization of Fiscal Resources • Effective Utilization of Grants and Other Financial Resources: Monitoring Expenditure • Quality Control in Expenditure
1:30 PM - 01:45 PM	
<i>Audit of the Course by Participant Justices</i>	
1:45 PM – 2:45	
Lunch Break & Departure	

Academic Coordinator: Mr. Prasadh Raj Singh (9425601206) Faculty, NJA - E-mail: prasadh.singh@nja.gov.in

Administrative Assistance

<u>Sr. No</u>	<u>Name & Designation</u>	<u>Contact No.</u>	<u>Email id</u>
<u>1.</u>	Mr. Chetan Nehete (Event manager)	9425601233	nchetan@nja.gov.in
<u>2.</u>	Mr. Salman Khan (Protocol Officer)	9425601212	liaisonoffice@nja.gov.in
<u>3.</u>	Mr. Ranjan Verma (Manager (Hospitality))	9425648964	ranjan.verma@nja.gov.in