

## Table of Index

Sl. No	CONTENT	Page No.
<b>I. Technology Integration to Reengineer Court Process and Procedures for Efficient Court Administration</b>		
1.	Technology & timely Justice: Intelligent use of ICT can revamp the Indian Justice Delivery System: Dr. Justice G.C. Bharuka	
2.	Information Technology in Service of Themis: (book excerpt, Ch-12), “Cyber Laws”: Justice Yatinder Singh	
3.	E- Courts Project: Citizen at the Center of Court Processes, (book excerpt, Ch-2), “Cries in Wilderness”: Justice R.C. Chavan	
4.	E Judiciary: A step towards Modernization in Indian Legal System: Dr. Setlur B.N. Prakash, Journal of Education & Social Policy, Vol.1 No.1; June 2014	
5.	Use IT for Justice: by Justice R.K. Abhichandani, (book excerpt, Ch-8), “Electronic Judicial Resource Management”	
6.	Technology and Reengineering: Thomas M. Clarke	
<b>II. Relationship Management with Stakeholders</b>		
1.	Litigants, Lawyers, and Judges: A Journey from Frustrating Tangle to a Harmonious Triangle, (book excerpt, Ch-7), “Cries in Wilderness”: Justice R.C. Chavan	
2.	Binding Bonds between Bar and Bench: Justice Palok Basu	
3.	Court Administrators and the Judiciary – Partners in the delivery of justice: Justice Wayne Martin AC	
4.	Technology and Resource Management in the Courts in Delhi – from Filing to Final Hearing: Justice Madan B. Lokur, (book excerpt, Ch-5), “Electronic Judicial Resource Management”	
<b>III. Time Management</b>		
1.	Eight rules for Judicial Time Management: by Steven Wallace	
2.	Two-Way Time Management for Senior Executives: by George Bradt	
3.	Level 5 Time Management: Beyond Stephen R. Covey and Ben Franklin: by Ken Krogue	
4.	Level 6 Time Management : Managing Change and Trends: by Ken Krogue	
5.	30 Time Management Tips for Work Life Balance: by Frances Booth	

<b>Sl. No</b>	<b>CONTENT</b>	<b>Page No.</b>
6.	The Only Thing you Need to Remember About the Seven Habits of Highly Effective People: by Eric Jackson	
7.	Five Time Management Tips to lower your Stress: by Liz Ryan	
8.	Time Management: Tips to Better Manage your Life: by Cosimo Chiesa	
9.	8 Secrets Smart People Know About Time Management: by Ann Latham	
10.	The 40-30-20-10 Rule of Time Management: by George Bradt	
11.	6 keys to change management: Why willpower alone isn't enough: by Ken Krogue	
12.	How Does One Manage Time More Effectively	
13.	Twelve Time Management Habits to Master: by Pat Brans	
<b>IV. Management of Court Resources</b>		
1.	Managing Courts, (book excerpt, Ch-10), "Cries in Wilderness": Justice R.C. Chavan	
2.	Human Resource and Court Management for Principal District Judges, (book excerpt, Ch-18), "Cries in Wilderness": Justice R.C. Chavan	
3.	Justice Administration: 'Case and Court Management': by Justice Sunil Ambwani	
4.	Resource, Budget and Finance: by National Association for Court Management (NACM)	
5.	Human Resource Management: by NACM	
6.	Electronic Judicial Resource Management (e-JRM) Justice delivery system and technology: by Kamlesh N. Agarwala; (book excerpt, Ch-3), "Electronic Judicial Resource Management"	
<b>V. Role and Importance of Court Managers</b>		
1.	Suggested Functions, Responsibilities & Qualifications of Court Managers – (Excerpt from Recommendations of 13 <sup>th</sup> Finance Commission guidelines for release & utilization of Grant-in-aid for improvement in Justice Delivery)	
2.	Rules of different High Courts with regard to functions and duties of Court Managers <ul style="list-style-type: none"> <li>• Allahabad High Court</li> <li>• Gauhati High Court</li> <li>• Rajasthan High Court</li> <li>• Himachal Pradesh High Court</li> </ul>	

<b>Sl. No</b>	<b>CONTENT</b>	<b>Page No.</b>
3.	Role of District Court Manager at e-court system maintenance (suggested method): by Sanjay Rambhau Salkute, Judge, Aurangabad	
4.	Court Manager - Function & Duties in different countries: by Prasadh Raj Singh, NJA	
<b>VI. Role of National Court Management System in Court &amp; Case Management</b>		
1.	National Court Management System in India: An Overview	
2.	National Court Management System Policy and Action Plan (excerpts) <ul style="list-style-type: none"> <li>• Introduction (Ch-1)</li> <li>• Scheme of NCMS (Ch-2)</li> <li>• Management of Courts and Cases (Ch-6)</li> </ul>	
3.	NCMS Baseline Report on Case Management (excerpts) – Prepared by Sub-Committee of Justice A.M Khanwilkar on Case Management <ul style="list-style-type: none"> <li>• Best Practices for Court Management (Ch-2)</li> <li>• Case Management: Experience of other countries (Ch-3)</li> </ul>	
4.	Justice and the two ideas of India: <i>The Frontline</i> , by G. Mohan Gopal	
<b>VII. Efficient Use of Available ICT Tools in District Courts vis-à-vis Record Management, Digitalization and NJDG</b>		
1.	E-Courts Project – Phase II – Policy & Action Plan – e-Committee (excerpt) <ul style="list-style-type: none"> <li>• Judicial Knowledge Management System (Ch-11)</li> <li>• Scanning and Digitization and Digital Preservation of Case Records (Ch-6)</li> </ul>	
2.	Reaping the benefits of the e-courts system: by Kishore Madhyam	
3.	Bringing the ‘ E’ to Judicial Efficiency: Implementing the e-Courts System in India: by Atul Kaushil	
4.	Management of Record Keeping in Courts - A Guide to Courts Record Management (excerpt Ch-2): by Thomas G. Dibble, National Centre for State Courts, US	
5.	Digital Preservation of Court’s Disposed Case Records – A case study from Indian Judiciary System’s Perspective: by Payal Abichandani and Rishi Prakash	
<b>VIII. Issues Relating to Use of ICT</b>		
1.	ICT in Indian Courts – Challenges & Solutions: by Rishi Prakash, T. Mohanty, Ramji Gupta & Vinay Jain	

<b>Sl. No</b>	<b>CONTENT</b>	<b>Page No.</b>
2.	Implementation Difficulties (Perceived Risks): (excerpt) National Police and Action Plan for Implementation of Information and Communication Technology in the Indian Judiciary: by E- Committee, SC of India)	
3.	ICT in District Courts of Delhi - Challenges, strategies and solutions: by Talwant Singh, Judge Delhi	
<b>Annexures</b>		
1.	Resolutions adopted in the Chief Justices Conference, 2016 (Excerpts)	
2.	Report of Working Group for the Twelve Five Year Plan ( 2012-2017)	
3.	Progress report of high courts & district courts w.r.t implementation of e-courts project	