

Annual National Seminar on the functions of Registrar (Judicial) in different High Courts, (P-1012)

Programme Schedule (As on 10.02.2017)

11th - 12th February, 2017

Programme Coordinator: Ms. Nitika Jain, **Faculty**, National Judicial Academy, India

DAY 1 11th February, 2017 Saturday	9:30 AM – 9:35 AM Introduction Justice G. Raghuram Director, NJA	T E A B R E A K	11:00 AM – 12:00 Noon Session-2	T E A B R E A K	12:15 PM – 1:15 PM Session-3	L U N C H B R E A K	2:00 PM – 3:00 PM Session-4	3:00 PM – 4:00 PM Session-5
	9:35 AM - 10:30 AM Session-1 <hr/> Inter-Section coordination amongst different sections of Judicial Branch Justice SJ. Mukhopadhaya Justice Deepak Gupta Justice CB Barowalia		Management of Judicial Records in the High Court <ul style="list-style-type: none"> • Maintenance and chain of custody, of court records • Destruction/reconstruction of Judicial Records • Loss/ misplacement of records • Timely placing of files in the court Justice SJ. Mukhopadhaya Justice CB Barowalia		Computerisation at various levels of the High Court & subordinate courts <ul style="list-style-type: none"> • Role in Implementation of e-courts Project • Digitisation of Court Records Justice Deepak Gupta		Court Management <ul style="list-style-type: none"> • Case Management • Workload management Justice Roshan S. Dalvi Justice Deepak Gupta <u>Chair</u> Justice SJ. Mukhopadhaya	In-house Tea (3:00-3:15) Best Practices and procedures followed in High Court with regard to court proceedings (Discussion) <u>Panel</u> Justice SJ. Mukhopadhaya Justice Deepak Gupta Justice S. Roshan Dalvi
DAY 2 12th February, 2017 Sunday	10:00 AM – 11:30 AM Session-6 Relationship Management Dr. Kajari Mukherji <u>Chair</u> Justice CB Barowalia		<u>11:30 AM – 12:00 Noon</u> Participants audit the Sessions/ Feedback					