

**SEMINAR ON MANAGEMENT OF RESOURCES
PROGRAMME SCHEDULE – P-983**

Prepared and Designed by Programme Coordinator: Mr Prasadh Raj Singh (Law Associate), National Judicial Academy, Bhopal, India

DAY 1 29, April Friday	SESSION 1 10:00 AM – 11:00 AM <i>Standard specifications for model court rooms</i> <i>Justice Anjana Prakash</i>	T E A	SESSION 2 11:30 AM – 12:30 PM <i>Management and maintenance of physical infrastructure in court rooms</i> <i>Justice Anjana Prakash</i>	L U N C H	SESSION 3 01:30 PM – 02:30 PM <i>Management of court resources</i> <i>Justice Roshan S. Dalvi</i>	T E A	SESSION 4 3:00 PM – 4:00 PM <i>Management of financial resources</i> <i>Mr Yashwant Kumar</i>	4:00-4:30 PM <i>Library Reading</i>	4:30-5:00 PM <i>Computer Skills Training</i>
	SESSION 5 10:00 AM – 11:00 AM <i>Role and importance of court manager in district judiciary</i> <i>Justice Dharnidhar Jha</i>		B R E A K		SESSION 6 11:30 AM – 12:30 PM <i>Management of complaint and disciplinary enquiry for Judicial officer</i> <i>Justice Dharnidhar Jha</i>		B R E A K	SESSION 7 01:30 PM – 02:30 PM <i>Management of Human resources</i> <i>Justice U.C. Dhyani</i>	B R E A K
DAY 3 01, May Sunday	SESSION 9 10:00 AM – 11:00 AM <i>Management of Bar & Litigants</i> <i>Justice K.J. Sengupta</i>		SESSION 10 11:30 AM – 12:30 PM <i>Transfer policy & change management for effective environment in courts</i> <i>Justice K.J. Sengupta</i>		SESSION 11 01:30 PM – 02:30 PM <i>Evaluation & Concluding remarks</i>				