

NATIONAL CONFERENCE ON FUNCTIONS OF REGISTRAR (ADMINISTRATION)

29-31 July 2015 [Yoga classes: Daily 6:00 AM to 7:00 AM in the Auditorium]

PROGRAMME SCHEDULE

Prepared and Designed by Programme Coordinator Dr. Amit Mehrotra, Assistant Professor, National Judicial Academy

DAY 1 29 July, 2015 Wednesday	SESSION 1 9:00 AM – 10:00 AM Registrar (Administration) : Role & Responsibilities Speaker <i>Justice B.S. Chauhan Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan</i>	T E A B R E A K	SESSION 2 10:30 AM – 11:30 AM Issues & Challenges faced by Registrar (Administration) Break out Group Discussion	T E A B R E A K	SESSION 3 12:00 PM – 1:00 PM Presentation on the Issues & Challenges faced by Registrar (Administration) Panel <i>Justice B.S. Chauhan Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan</i>	L U N C H B R E A K	SESSION 4 2 : 00 PM – 3 :00 PM Suggestions and Proactive Measures to Overcome the Issues and Challenges faced by Registrar (Administration) Open Discussion Panel <i>Justice B.S. Chauhan Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan</i>	3:00 PM- 04:00 PM	4:00 PM- 05:00 PM
	Library Reading		Computer Skills Training						
DAY 2 30 July, 2015 Thursday	SESSION 5 9:00 AM – 10:00 AM Court Administration and Scrutinizing the files on Administrative Matters : Ins & Outs Speaker <i>Justice B.S. Chauhan Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan Justice A. C. Upadhyay</i>	B R E A K	SESSION 6 10:30 AM – 11:30 AM Registrar (Administration) as an Enquiry Officer Speaker <i>Justice B.S. Chauhan Justice S.Vimala Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan Justice A. C. Upadhyay</i>	B R E A K	SESSION 7 12:00 PM – 1:00 PM Role & Responsibility of Registrar(Administration) under RTI Act Speaker <i>Justice B.S. Chauhan Justice S.Vimala Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan Justice A. C. Upadhyay</i>	B R E A K	SESSION 8 2:00 PM – 3:00 PM Appointment, Promotion, Transfer-posting, Seniority of Staff of the High Court: Role of Registrar (Administration) Round Table Discussion Panel <i>Justice B.S. Chauhan Justice Ravi R. Tripathi Justice Sadanand Mukherjee Justice R.C. Chavan Justice A. C. Upadhyay</i>	3:00 PM- 4:00 PM	4:00 PM- 5:00 PM
	Library Reading		Computer Skills Training						

<p>DAY 3</p> <p>31 July, 2015</p> <p>Friday</p>	<p>SESSION 9 9:00 AM – 10:00 AM</p> <p><i>Matters Concerning the Infrastructure and Budget</i></p> <p><i>Open Discussion</i></p> <p><i>Panel</i></p> <p><i>Justice B.S. Chauhan</i> <i>Justice S.Vimala</i> <i>Justice Ravi R. Tripathi</i> <i>Justice Sadanand Mukherjee</i> <i>Justice R.C. Chavan</i> <i>Justice A. C. Upadhyay</i></p>	<p>SESSION 10 10:30 AM – 11:30 AM</p> <p><i>Role of Registrar (Administration) : Coordination and Compliance of Administrative/Judicial orders</i></p> <p><i>Round Table Discussion</i></p> <p><i>Panel</i></p> <p><i>Justice B.S. Chauhan</i> <i>Justice S.Vimala</i> <i>Justice Ravi R. Tripathi</i> <i>Justice Sadanand Mukherjee</i> <i>Justice R.C. Chavan</i> <i>Justice A. C. Upadhyay</i></p>	<p>SESSION 11 12:00 PM – 1:00 PM</p> <p><i>Take away and Concluding remarks</i></p> <p><i>Panel</i></p> <p><i>Justice B.S. Chauhan</i> <i>Justice S.Vimala</i> <i>Justice Ravi R. Tripathi</i> <i>Justice Sadanand Mukherjee</i> <i>Justice R.C. Chavan</i> <i>Justice A. C. Upadhyay</i></p>	
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